SAP New School Funding Application

Contact Information

1. Name of contact person for application

2. Email address for contact person for application

3. Phone number for contact person for application

4. Name of Contractor as it should appear on the contract

5. Contractor address

6. School District

7. Name and address of school/s where SAP services will be provided

8. Names and email addresses of the following personnel:

Business Administrator/Grant Manager	
Invoicing Contact	
SAP-C, if applicable (please list credentials)	
SAP-C's Supervisor, if applicable (Please include title.)	
Any other staff relevant to SAP (please include titles)	

9. Name of community-based prevention organization assisting with the application if applicable

10. Name and email for the contact person for the community-based prevention organization contact if applicable

[   ]

History of Student Assistance Program in School District

11. Is there currently or has there ever been a Student Assistance Program?

   ○ Yes, there **is currently** a Student Assistance Program in this school district

   ○ There is **not currently** a Student Assistance Program in this school district, but there **has been one in the past**

   ○ There is **not currently and has never been** a Student Assistance Program in this school district

History of Student Assistance Program in School District

Page entry logic:
This page will show when: #11 Question "Is there currently or has there ever been a Student Assistance Program?" is one of the following answers ("Yes, there **is currently** a Student Assistance Program in this school district","There is **not currently** a Student Assistance Program in this school district, but there **has been one in the past**")

12. How many years has there been a Student Assistance Program at this school?

[   ]

13. How has the Student Assistance Program coordinator been funded in the past?

14. Please highlight some of the successes with the Student Assistance Program in the past.

15. Please highlight any challenges of the SAP in the past.

16. Do you have an SAP coordinator who has worked in your school and whom you would like to continue in the role?

    ○ Yes (please list qualifications)

    [   ]

    ○ No

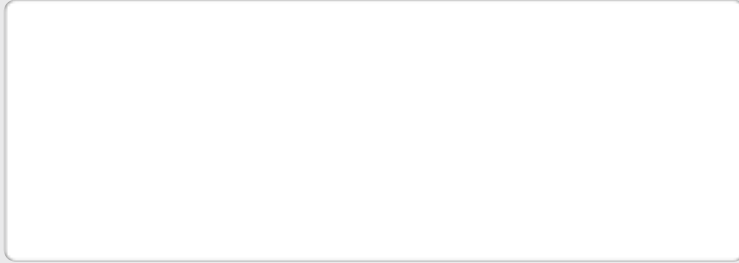17. **Please Upload:** A copy of the Student Assistance Coordinator job description Browse

    [Browse...]

Demonstration of Need

18. Grades served in school applying for funding

    [   ]

19. Student body population

    [   ]

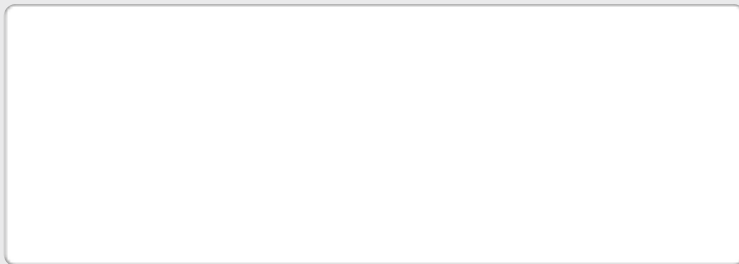20. Please provide any additional student body demographics

    [   ]

21. Describe the need for implementing a Student Assistance Program in this school district and this school specifically.

22. What supports exist in the school for behavioral health promotion, prevention, and early intervention for students who are experiencing behavioral health challenges?

23. What is the school's current approach to substance use prevention and mental health promotion?

24. Describe how the SAP program is/ will be incorporated into the existing student support services.

Readiness

25. Describe the process for completing this application.

Who has been involved in the application, and what conversations has the student support team had around including SAP next year?

26. Do you have a candidate for the SAP coordinator position?

○ Yes (Please list the name and qualifications of the candidate:)

○ No

27. Has the school district included support for the Student Assistance Program Coordinator in the budget for the 2025 - 2026 school year?

○ Yes

○ No

28. What grant funding do you receive for behavioral health strategies? NOTE: Please include that support in the budget plan (in the next section).

For example: Promising Futures, Project AWARE, Other funding.

Budget Request

29. **Please Upload:**

A detailed budget with a complete narrative in the space provided next to each line item request. Include percent of cash and/or in-kind match that the school district will provide and an explanation of what funding sources and/or resources make up the match. The match must equal a minimum of 25% of the requested funding. **Please use The Network provided template.** Instructions and examples can be found in the budget template provided. Complete each tab within the template.

Browse...

Letter of Commitment

30. **Please Upload:**
A complete and signed **letter of commitment**. It must be signed by your school building administrator. Successful implementation of NH SAP requires full understanding and support of the school administration. By signing the Letter of Commitment, the school administration is committing to all components of SAP.

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