

# DATA TASK FORCE

## Meeting Minutes

April 5th, 2023 9:30 - 11:00 am

Hybrid: In-person at the Community Health Institute/JSI and virtually on Zoom

### Attendance

Name	Attendance
<b>Task Force Members</b>	
Steve Norton (Co-Chair)	Absent
Seddon Savage (Co-Chair)	In-person
Mark Bonta	In-person
Amy Costello	Virtual
Michelle Ricco Jonas	In-person
Kayleen Janus	In-person
Kerry Nolte	Virtual
Tory Jennison	In-person
<b>Center for Excellence on Addiction/JSI Staff</b>	
Amy Daniels	In-person
Grace Roy	Absent
Hannah Lessels	Virtual
Cara Griffith	In-person
<b>Public</b>	
Elyssa Sage	In-person
<b>Liaison</b>	
Justin Cutting - NH Department of Safety	In-person

### Welcome and Introductions

Seddon Savage invited task force members to introduce themselves.

### Review and Approve February 1st Minutes

The task force will revisit this item during the next meeting.

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## Finalize Initial Charter Document

Amy Daniels shared the draft charter with task force members on paper and via email prior to the meeting. Edits were discussed during the February 1st meeting. This document can be changed, but once approved, the task force can post it publicly.

Mark Bonta motioned to approve the draft charter as written. Michelle Ricco Jonas seconded the motion. During discussion, Elyssa Sage shared interest in becoming an official member. A vote occurred and the motion passed unanimously.

## Review of GC Data Dashboard Updates

Hannah Lessels shared the [Governor's Commission Data Dashboard](#) and reviewed each objective. Seddon Savage suggested using a different texture on the bars for incomplete and pending data to indicate that the data are not complete or final. For Objective 3, it was suggested that "Recovery" be added to the objective so it reads "Increase Access to Treatment and Recovery Services."

The task force discussed concerns related to data source integrity, including that COVID impacted ED and EMS data for 2020 given apprehension around presenting for medical care in person. It was suggested that these indicators might be clearer as rates in order to account for overall ED visits dropping during COVID. The lag in data source reporting for some sources (ex: YRBS) was also discussed.

The Governor's Commission strategic planning process included recommendations and suggestions for improvement in the dashboard. Amy Daniels can share this list with task force members.

The Data Task Force can recommend improvements or changes to the dashboard. For example, there are now more measures of alcohol, opioid, and other drug use available in the DHHS data portal (for example: [NH Wisdom](#)). Discussion of possible measures for driving while impaired became a discussion about all objectives and measures. At a future meeting, task force members will consider which experts they would like to bring to the discussion and which measures to discuss.

## Discussion of Additional Task Force Members and Agency Liaisons

Justin Cutting suggested a liaison from North Country Council and will reach out to her about becoming a liaison. Other state agencies discussed for consideration include DHHS (task force to ask Katja Fox about a potential liaison), BDAS (Jenny O'Higgins), Public Health, Overdose to Action (OD2A), PDMP (JSI staff will reach out to Mike Holt about who could participate), DOS, DOC, DOJ, and Bureau of Program Quality.

Additional Data Task Force members discussed include the following:

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- Joanne Malloy (UNH Institute on Disability) who has pediatric expertise and has been strongly recommended by Traci Fowler.
- Other potential representatives could come from Riverbend (adolescent SUD program) or the Perinatal Collaborative.
- Seddon Savage will ask Will Torrey about potential representatives from Dartmouth.
- Dan Andrus (Foundation for Healthy Communities SUD program): Reached out to express interest in joining. Dan regularly works with data.
- Someone with harm reduction expertise: Milan Satcher was suggested. Milan is a family practitioner with harm reduction, SUD, and equity expertise.
- Someone with recovery expertise: Elyssa Sage oversees RCO data reporting.

Mark Bonta motioned to invite Joanne Malloy, Dan Andrus, Milan Satcher, and Elyssa Sage to join the Data Task force as members pending approval from the Commission Chair. Tory Jennison seconded the motion. Vote occurred and the motion passed unanimously. Seddon Savage mentioned that there are two more spots available and that the group might consider another North Country representative in the future.

### Discussion of NH Data Source Inventory

Seddon Savage shared a list of data sources collected in an inventory and requested that task force members share if they know of additional data sources.

### Discussion of Priorities for Year 1

The task force will revisit this item during the next meeting.

### Wrap Up and Next Steps - Discuss Future Meeting Times

Moving forward, the Data Task Force will continue with the Tuesday afternoon meeting schedule. Seddon Savage requested a 1:30pm start time.

### Action Items

- Amy will share the list of data dashboard suggestions from the Governor's Commission strategic planning process with task force members.
- The Data Task Force will reach out to Katja Fox about a potential DHHS liaison.
- Justin Cutting will reach out to potential liaison from North Country Council.
- JSI staff will reach out to Mike Holt at PDMP about a potential task force liaison.
- Seddon Savage will reach out to Will Torrey about potential task force representatives from Dartmouth.
- JSI will confirm the new meeting time and send out updated calendar invitations.
- JSI will reach out to potential new members.

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- JSI will develop a summary document of current measures, objectives, notes, limitations, and problems.
- Members are welcome to reach out to chairs and/or JSI about agenda item ideas.