**Service to Science Promising Practice:** Innovative Programs listed on NH’s Prevention Program and Best Practice Inventory will be invited to present to NH’s Best Practice in Prevention Expert Panel to demonstrate the criteria for Promising Practice has been met. The practice developer, coordinator or evaluator (or a combination of all three) generally presents to the Expert Panel.

Presentations should be one hour in length. Presenters should provide an overview of the program to start which will allow the Expert Panel to gain an understanding and a true sense for the foundation of the program and how the program is implemented (approximately 5 minutes). Presenters should then walk the panel through the formal components of the presentation, as laid out below. Please allow at least 15 minutes for feedback and questions from the Expert Panel in the form of a discussion between the presenter and the Expert Panel. Following the discussion, the Expert Panel will use the *Promising Practice Criteria* as a rubric to review each practice. The rubric will serve as a scoring sheet. Practices that meet 80% of the Promising Practice criteria will be endorsed as a Promising Practice. Promising Practices will have the option of whether or not to continue participating in the second phase of the Service to Science process to become evidence-based.

The initial presentation to the Expert Panel must include the following:

1. **An explanation of the need for the practice**. Please use quantitative and/or qualitative data to describe the need for practice development. Please also provide any history and/or context that helps explain the development of the practice.

Please include:

* How critical stakeholders were included in the development of the practice
1. **A description of the theory and/or research-base on which the practice was founded.**

Please include:

* Citations/literature review
* The program logic model
1. **Practice Design**

Please include:

* A description of the population the practice is designed to serve
* A description of the content relevant to reducing risk associated with alcohol and other drug misuse or increasing resiliency to prevent alcohol and other drug misuse
1. **Program Delivery/Implementation**

Please include:

* Evidence of participant recruitment that is in line with practice design
* Number and demographics of the people served by the practice over the past year
* Staffing/training mechanisms
* Method of delivery:
	+ Dosage
	+ Duration
	+ Location/setting
1. **Evaluation Design**

Please include:

* The evaluation plan for measuring participant satisfaction including measurement instrument development and selection
* The process evaluation plan including measurement instrument development and selection
* The outcome evaluation plan including measurement instrument development and selection
1. **Outcomes to date**

Please include:

* Participant satisfaction data
* Past year process evaluation data that demonstrate successful practice implementation
* Pilot outcomes and/or some evidence that outcomes are being achieved
* A description of how any outcomes collected to date are being used for quality assurance
1. **Challenges and funding needs.** Please feel free to discuss any pre-identified needs for additional technical assistance or funding to meet promising practice or evidence-based criteria.